Customer Terms and Conditions

1.1. GENERAL

1.2. The vessel owner or other party responsible for bringing a vessel on to site on a vessel owner's behalf (**Customer)** and any of its directors, officers, employees, contractors (and subcontractors of its contractors), agents, consultants, and advisers (**Representatives**) may, in accordance with these terms, enter SFM's site (**Site**) whilst the services described under the heading "Description" in this Sales Estimate issued to the Customer by SFM, as may be amended by agreement of the parties from time to time (**Services**) are being performed.

1.3. While on the Site, the Customer and its Representatives must promptly comply with any instructions or directions (whether given orally or in writing) issued by (i) SFM and/or its Representatives (including without limitation, any instructions or direction in relation to Site induction, any entry conditions for the Site and any work permit requirements), (ii) government, local government and/or port authority employees, (iii) members of the emergency services, and (iv) other authorised persons issuing instructions in the event of an emergency.

1.4. The Customer must comply with all SFM policies, including but not limited to, those published from time to time on SFM's website.

1.5. The agreement between the Customer and SFM evidenced by the Sales Estimate issued by SFM to the Customer (**Sales Estimate**), these Terms and Conditions and the SFM Site Safety Rules (**Agreement**) is governed by the laws of Western Australia. Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of Western Australia.

2. SITE RULES

2.1. The Customer acknowledges that the safety of all persons on the Site is critically important. Accordingly, the Customer acknowledges and agrees that, during the performance of the Services, they will:

(a) ensure that the Services are performed safely and in a manner that does not put the health and safety of any person at risk;

(b) take all reasonably practicable steps to provide and maintain a working environment in which all persons present at the Site are not exposed to hazards and/or the risk of harm; and

(c) consult, cooperate and coordinate with each other and SFM regarding work health and safety matters relevant to the Services.

2.2. The Customer and its Representatives must sign the attendee register located in the main office at the Site on every entry to and exit from the Site, comply with SFM's site access processes from time to time and must always wear correct personal protective equipment (**PPE**) and appropriate clothing as determined by SFM and its Representatives.

2.3. Gate access codes or key fobs for the Site and/or any buildings on the Site are not to be shared or lent to others.

2.4. Prior to entering the Site for the first time, the Customer must ensure that it and each of its Representatives who enter the Site have attended the appropriate inductions (as specified by SFM from time to time), comply with SFM's Site access processes from time to time and if required by SFM, will submit a safety and/or environmental management plan to SFM for approval prior to the Services commencing or continuing. If the Customer or any of its Representatives fail to attend the appropriate inductions, they will not be permitted to perform any work in connection with the Services on the Site until the inductions are undertaken and will be required to comply with any of SFM's other requirements for access to the Site.

2.5. Without limiting any other provision of this Agreement, at all times whilst on the Site, the Customer and its Representatives must comply with: (i) all of SFM's site specific rules, policies, procedures and requirements including, without limitation, the SFM Site Safety Rules; (ii) all relevant legislation, regulations, codes of practice, Australian Standards or compliance codes issued by any regulatory authorities (including without limitation, in relation to work health and safety); and (iii) all instructions or directions from SFM's Representatives, including without limitation, safety or environmental Representatives of SFM. The Customer acknowledges that it and its Representatives enter the Site at their own risk.

2.6. The Customer and its Representatives must not in any way damage or vandalise the Site.

2.7. The Customer and its Representative must not interfere with any of SFM's activities, or the activities of any other person on the Site and must ensure that the part of the Site on which the Services are being performed are left secure, clean, orderly and fit for immediate use.

3. WORK ON THE SITE

3.1. Only SFM and the Contractor (once it has a signed Agreement) are permitted to undertake work or perform the Services for the Customer on the Site. For the avoidance of doubt, neither the Customer nor its Representatives (other than Contractor) are permitted to undertake work or perform any part of the Services on the Site.

3.2. Works which can result in spraying or other discharge or debris that impacts adjacent boats, cars, wet berths, personnel, and other work areas or the environment (including but not limited to antifouling painting or other marine painting, propspeed

application, painting preparation, sanding, fibreglassing, bunkering and de-bunkering, marine hot works or any sand blasting) must not be performed unless the relevant vessel is screened off and/or encapsulated and prior notification is given to SFM.

3.3. The Customer and its Representatives (including any Contractor) are not allowed to work on steel boats at the Site .

3.4. Smoking is prohibited on the Site, except at the designated smoking areas.

3.5. The speed limit on the Site is 5km/h. If the Customer or any of its Representatives are found to be driving more than this speed or in an erratic manner SFM may, in its absolute discretion, ask the Customer or Representative to immediately leave the Site, permanently or temporarily ban the Customer or Representative from entering the Site, and/or terminate this Agreement with immediate effect by notice in writing to the Customer.

3.6. Abrasive blasting and spray painting (except for airless antifoul applications) at the Site must only be carried out in the shed or workshop at the Site (as nominated from time to time by SFM) by Contractors, provided prior notification is given to SFM.

3.7. Waste oil must be deposited in the waste drum located at the Site. Waste products must not be discarded in rubbish bins or in the water. Only completely empty oil containers may be deposited in the rubbish bins.

3.8. All electrical items used on or at the Site must display a current inspection tag. Untagged electrical items must not be used on the Site. SFM reserves the right to direct the Customer or its Representatives to stop using any electrical tools SFM considers to be unsafe or not fit for the purpose they are being used for.

3.9. The Customer and its Representatives must not carry out any diving or underwater cleaning of or to the Customer's vessel.

3.10. The Customer (i) warrants that its Representatives performing work or any part of the Services on the Site are suitably trained, qualified and experienced to perform that work in a competent manner and (ii) is responsible for all of its acts and omissions and those of its Representatives.

3.11. The Customer must not, and must ensure that its Representatives do not, allow any person onto the Site unless that person is reasonably required for the Services.

3.12. The Customer and its Representatives must leave the Site in a clean and tidy condition to the reasonable satisfaction of SFM.

3.13. If the Customer or its Representatives breach clause 3.12, they will be liable to SFM for the clean up fee charged by SFM from time to time.

4. INSURANCE

4.1. The Customer and each of its Representatives that are contractors must obtain and keep in force at all times any insurance which is required under relevant legislation and regulations of the jurisdiction in which the Customer or the relevant contractor operates and which is otherwise customary for a business operating in a way similar to the Customer and/or contractor (as applicable), those insurances must as a minimum include:

(a) in the case of the Customer, vessel insurance (market or agreed value);

(b) workers' compensation insurance as required at law;

(c) public liability insurance which must have a minimum of A$20 million cover per any occurrence; and

(d) motor vehicle insurance in respect of any vehicles brought onto the Site.

4.2. The Customer must provide SFM with a certificate of currency for each insurance required to be maintained prior to the Customer and its contractors being permitted entry on to the Site, and otherwise whenever reasonably requested by SFM from time to time.

5. GST

5.1. Unless otherwise expressly stated, all consideration to be provided under or in accordance with this Agreement is exclusive of GST (if applicable).

5.2. If GST is payable in respect of any supply made by a supplier under this Agreement, the recipient must pay the supplier an amount equal to the GST payable on the supply in addition to and at the same time that the payment of the consideration for the supply.

5.3. A party's obligation to pay any GST is subject to it receiving a valid tax invoice in respect of the supply at or before the time of payment of the consideration for the supply.

5.4. If this Agreement requires a party to pay for, reimburse or contribute to any expense, loss or outgoing (**Reimbursable Expense**) suffered or incurred by the other party, the amount required to be paid, reimbursed or contributed by the first party will be the amount of the Reimbursable Expense net of input tax credits (if any) (as that term is defined in the GST Law) to which the other party is entitled in respect of the Reimbursable Expense, plus any GST payable by the other Party.

5.5. For the purposes of this clause 5, the following definitions and interpretation rules apply:

(e) **GST** means goods and services tax or similar value added tax levied or imposed in Australia

pursuant to the GST Law or otherwise on a supply;

(f) **GST Law** has the meaning given to that expression in the A New Tax System (Goods and Services Tax) Act 1999 (Cth); and

(g) expressions which are not defined in this Agreement, but which have a defined meaning in the GST Law, have the same meaning in this item.

6. LIABILITY AND INDEMNITY To the fullest extent permitted by law, SFM excludes all warranties, terms, conditions or undertakings of any nature and in any form (whether express or implied, written, oral, statutory or otherwise) in relation to the Services, any products or services it may supply to the Customer, and in relation to the Agreement; and

6.2. To the fullest extent permitted by law, SFM will not be liable to the Customer in contract, tort (including without limitation, negligence) or otherwise out of or in connection with the Agreement for:

(a) any injury whatsoever to the Customer or its Representatives, nor any loss or damage to or theft of the Customer or its Representative's property howsoever such injury, loss or damage may be caused (including without limitation in negligence);

(b) any loss of revenues, loss of profits, loss of business or anticipated savings, loss of goodwill and/or reputation or loss arising out of business interruption (whether such losses are direct or indirect);

(c) any indirect or consequential loss or damage; or

(d) any damage, loss, delay or expense incurred or suffered by the Customer which is caused or contributed to by any third party or event or circumstance beyond SFM's reasonable control.

6.3. SFM's maximum liability to the Customer under, or in connection with this Agreement is limited to the amount actually paid by the Customer to SFM for the Services under the Agreement.

6.4. The Customer must indemnify and keep indemnified SFM from and against all losses, actions, claims, procedures, damages, costs and expenses of any kind arising out of or in connection with a breach of this Agreement by the Customer or its Representatives, and for the Customer or its Representatives acts or omissions (including negligence) whilst on the Site.

7. SFM'S OBLIGATIONS

7.1. SFM will make reasonable efforts to supply steps and work platforms free of charge. If requested by the Customer, SFM may also provide scaffolding and small tooling at SFM'S usual price from time to time. The Customer and its Representatives use any steps, work platforms, scaffolding, tools or other equipment that may be supplied or made available by SFM or SFM's Representatives (**Equipment**) at their own risk. The Customer must ensure that all Equipment is used safely and in accordance with good industry practice and any manufacturer's instructions.

8. CUSTOMER'S OBLIGATIONS

8.1. The Customer must ensure its contractors prepare, hold and maintain accurate records in relation to the contractor's performance of the Services including risk assessments for all Services to be completed on the Site. Copies must be provided to SFM upon request.

8.2. The Customer must provide SFM with vessel docking and lifting plans and full details of underwater fittings prior to the Customer's vessel being lifted at the Site. If the Customer fails to provide this information, the Customer must be present when the Customer's vessel is lifted and any lifting and placement performed by SFM will be at the Customer's sole risk and, to the extent permissible at law, SFM will not be liable for any associated loss or damage to the vessel during such lifting and placement.

8.3. The Customer must notify SFM immediately if the Customer becomes aware of any incident (including any work health and safety incident) in connection with this Agreement that:

(a) could result in a legal claim against SFM or the Customer, or their respective Representatives; or

(b) is notifiable to a regulatory authority under any relevant legislation.

9. TERMINATION

9.1. This Agreement terminates once the Services have been performed and SFM has been paid in full in accordance with this Agreement.

9.2. SFM may terminate this Agreement immediately by notice in writing to the Customer, if the Customer or its Representative breaches the Agreement, including, without limitation, contravening or failing to comply with:

(c) any instruction of direction (whether given orally or in writing) of SFM, its Representatives or any relevant authority (including the port authority);

(d) any applicable SFM policy or procedure; or

(e) any applicable legislative or statutory requirement in connection with the performance of the Services.

9.3. The Customer must remove their vessel from the Site within two (2) days of receiving a notice from SFM requiring the removal. If the Customer fails to remove the vessel within that time, then SFM may remove the vessel and the Customer is liable to pay

SFM all costs associated with the vessel's removal.

9.4. Termination or expiration of the Agreement will not affect the rights or obligations of the parties which have accrued up to the date of expiry or termination.

10. PAYMENT

10.1 SFM and the Customer agree that the Customer must pay SFM the fee detailed in the Sales Estimate for access to and use of part of the Site for performance of the Services.

10.2 SFM will issue a tax invoice to the Customer for the Fee and unless otherwise agreed in writing by SFM, the Customer must pay the Fee in full within the time specified in the invoice, or if no time is specified, then no later than fourteen (14) days from date of invoice.

10.3 If the Sales Estimate includes a non-refundable deposit (**Deposit**), the Customer must pay this Deposit to SFM as a condition of SFM confirming the Customers use of the Site for the Services.

10.4 SFM are entitled to:

(f) retain the Deposit; and

(g) be paid the Fee,

including in circumstances where the Customer cancels the Services or any part of the Services (including by reducing the Term of this Agreement) with less than 30 days' notice or seeks to end this Agreement prior to expiry.

10.5 Interest will be charged on any part of the Fee outstanding beyond the terms set out in clause 10.2. The rate of interest will be at 15% per annum.

10.6 Unless otherwise agreed in writing by the parties prior to a Customer's vessel being brought onto the Site, hardstand rates are determined by vessel length and based on an expected stay of fourteen (14) days. Where a Customer's vessel stays in excess of fourteen (14) days, the Customer will incur charges at the following hardstand rates: (i) 15 - 30 days: 125% of the standard rate set out in the Sales Estimate, (ii) 31-60 days: 150% of the standard rate set out in the Sales Estimate (iii) 61 days or longer, 200% of the standard rate set out in the Sales Estimate.

10.7 If invoices are not paid within the time specified, or any later timeframe that may be agreed with SFM, SFM may take enforcement action, including but not limited to debt collection or commencing the process to sell or dispose of uncollected vessels. The Customer will be liable for any costs incurred by SFM associated with any such enforcement action.

ANNEXURE A - SFM SITE SAFETY RULES

SFM Marine ('SFM') takes the health and safety of SFM's workforce and that of our customers, contractors and visitors (collectively 'you') seriously and we pride ourselves on providing a safe and secure Site.

The following are some general rules that provide instructions on how work on Site is to be conducted, and will help keep you, our workforce and other parties on Site safe during your time with us.

1. SAFETY INDUCTION AND THESE SITE SAFETY RULES

You must complete the relevant safety induction and provide a signed copy of these site safety rules to SFM before you will be allowed to undertake works on Site.

You will need to complete either (1) Visitor Induction, which will enable access to operational areas or (2) Full Induction, required before undertaking any works on SFM's Site.

Induction(s) will be delivered either manually or by electronic means. SFM will provide separate instruction on this.

Please contact the SFM HSES Advisor or SFM Representative on the number provided below with any questions in respect of the induction process or these site safety rules.

2. AUTHORISED ACCESS ONLY - CONTRACTORS

All Contractors performing works on site must be authorised by SFM before undertaking any works. Contractors may be provided with a key fob that allows entry via gate to either or both SFM sites located at Henderson or Northport. For Northport, access for Contractors is via the chain gate. Do not provide your access code or key fob to others without express written permission from the SFM HSES Advisor or SFM Operations Manager.

If you are provided with a key fob, you must return the key fob either at the request of an SFM representative or at the conclusion of the works you are overseeing or undertaking.

If you have not been issued a code or key fob, you will need to contact SFM to obtain access by calling reception at either site, Northport on (08) 9430 7623 or Henderson on 0428 314 757.

Do not attempt to enter any restricted areas without authorisation from an SFM representative.

You must only bring people on site that are reasonably required to be present to undertake the required works. These people must also complete a safety induction and sign a copy of these site safety rules.

In addition to complying with any other requirements outlined in these rules (including completion of the SFM induction process) and if applicable, the Contractor Terms and Conditions, Contractors must provide copies of certificates of currency in respect of all insurances reasonably required to undertake the works prior to undertaking any work on Site. Contractors must ensure that their insurances are current for the duration of works and are expected to provide a copy of their insurance renewals to the HSES Advisor or usual SFM contact on an annual basis whilst undertaking work at the Site.

No social gatherings are allowed on Site.

3. ATTENDANCE ON SITE - VISITORS

Each time a visitor (including a vessel owner or Customer) arrives on Site, they will need to either report to the Main Office to sign in or sign in via another method advised by SFM and sign out by the same method when leaving Site.

All visitors must follow any direction given by SFM representatives.

A visitor induction is required to be undertaken prior to entry into operational areas of the Site, including for Customers prior to inspecting works on their vessel. Customers and Customer Representatives may only access the work area (or bay) allocated to their vessel.

4. RISK ASSESSMENTS TO BE COMPLETED

Prior to undertaking any work, Contractors must prepare, hold and maintain risk assessments for all work to be completed on vessels on Site.

Contractors must also be prepared to provide, on request, copies of risk assessments and any relevant High Risk

Work Licence(s) required under applicable work health and safety legislation, including the Work Health and Safety (General) Regulations 2022 as amended or replaced from time to time.

5. VESSEL LIFTING AND LAUNCHING

All Customers or Customer Representatives must follow the process outlined below when their vessel is **lifted** at Site:

- During the lifting process follow all instructions provided by the SFM lifter operator.
- The vessel must approach the lifting fingers (also called the lifter bay) at no more than 5 knots.
- All automatic pumps, including bilge and grey water pumps, must be turned off or switched to manual.
- Do not enter the lifting fingers without approval from the SFM lifter operator.
- Have the vessel out of gear before approaching the slings or otherwise on the instruction of the SFM lifter operator. Be aware that the lifting slings may be in the water in the lifter bay as you enter the lifter bay.
- Once in the lifting bay, only put the vessel in gear on the instruction of the SFM lifter operator.
- SFM staff will be on Site to assist with the lift and to help guide the vessel into the lifting fingers and slings.
- However, it is the sole responsibility of the Customer or Customer Representative to have adequate personnel on the vessel to maintain full control of their vessel at all times during the lifting process, whether the vessel is under power or not.
- The SFM lifter operator will confirm the sling positions with the Customer or Customer Representative before lifting
- Disembark the vessel on the instruction of the SFM lifter operator.

All Customers or Customer Representatives must follow the process outline below when a vessel is **launched** at Site:

- During the launching process follow the instructions provided by the SFM lifter operator.
- When approaching the lifting bay, stand at least 10 meters from the lifter or any other works on the Site.
- Board the vessel only on the instruction of the SFM lifter operator.
- Advise the SFM lifter operator when you are ready for the vessel to be lowered into the water.
- Seek the approval of the SFM lifter operator before turning the engines on.
- Advise the SFM lifter operator when you are ready for the slings to be lowered to allow the vessel to leave. Be aware that the lifting slings will be in the water in the lifter bay as you exit the lifter bay.
- Only put the vessel in gear and depart the lifting fingers seaward on the instruction and approval of the SFM lifter operator. Do not ever put the vessel in gear to move towards the shore.
- The vessel must depart the lifting fingers at no more than 5 knots.
- SFM staff will be on Site to assist with the launch and to help guide the vessel out of the lifting fingers and slings. However, it is the sole responsibility of the Customer or Customer Representative to have adequate personnel on the vessel to maintain full control of their vessel at all times during the launching process, whether the vessel is under power or not.

6. WORK TO BE CONTAINED TO ALLOCATED AREAS

Contractor works may only be undertaken in the allocated work area(s) assigned to the vessel / Contractor.

Once a vessel has been placed in its bay on stands, the area shall be treated as an exclusion zone for the purpose of all other third parties except SFM personnel or Customers.

Contractor tooling, leads, materials, plant and associated equipment shall be utilised and stored in the allocated work area at all times during the work.

Large quantities of paints, hazardous substances and/or dangerous goods requiring storage during works must be stored at the Site designated storage areas when not in use.

7. SPECIFIED WORKS

All works of the type identified in Table 1. Specified Works shall not be undertaken without prior notification to, and approval from, the SFM HSES Advisor or your usual SFM contact. Acid washing, wet sanding and working on steel boats is not permitted on Site.

The SFM Vessel Coordinator will endeavor to identify any specified works requiring approval during finalisation of bookings and prior to the docking of vessels. Any changes of work scope must be notified to your usual SFM contact prior to commencement of any works or immediately on the Customer/Contractor becoming aware of the change.

A Site notification may be issued in respect of any of these works (and any others where the SFM Operations Manager or SFM HSES Advisor deems it necessary) to alert others on Site as required.

Customers undertaking specified works will be liable for any damage to third party's vessels caused by works carried out by any Contractors working on their vessels.

Table 1. Specified Works

Task	Details
Painting Preparation and Application	All abrasive blasting and atomised spray painting on Site must only be carried out in a designated area as approved by SFM. This includes, but is not limited to, sand blasting, 2 pack paint, gel coat, primers and other similar substances. Airless spray, roller or brush painting of antifoul is permitted on the hardstand. Screens and/or encapsulation are required for all painting on site. It is the responsibility of Contractors and Customers to ensure that their activities are adequately contained and surrounding structures are sufficiently protected.
Dry Sanding	Dry sanding must only be performed with appropriate vacuum and dust extraction fitted to power tools.
Bunkering / De-bunkering	Bunkering and de-bunkering activities must only be performed once adequate bunding and fire suppression is in place. A minimum of 2 people are required at all time to monitor these activities.
Grinding	Contractors and Customers must ensure that there is adequate protection and containment of all grinding on aluminium vessels including aluminium swarf. Debris from any aluminium grinding must be cleaned up at the conclusion of the task or at a minimum at least daily.
Cranage and Lifting	The mobilisation and utilisation of powered lifting equipment.
Powered Mobile Plant	The mobilisation and/or usage on the Site of powered mobile plant including boom lifts (EWP), scissor lifts, slewing and non-slewing cranes and forklifts.
Confined Space Entry	Entry into any work environment that is a confined space in accordance with *AS 2865 Safe working in a confined space.*
Hot Work	Hot work includes tasks that create heat as a product of the work process, such as welding, cutting, grinding and heat treatment. A Hot Work Permit is required where works are planned to be undertaken in an area that is not a designated hot work area.

8. HOT WORK PERMIT

Any hot work (inclusive of welding, grinding or use of oxy acetylene sets) is to be undertaken in designated hot work areas e.g. workshops.

Where hot work is required to be undertaken outside a designated hot work area, a Hot Work Permit must be requested by the Contractor and issued by SFM.

All hot work requires a risk assessment to be completed prior to a Hot Work Permit being issued.

Compliance with conditions of an issued Hot Work Permit are mandatory.

Contact the SFM Operations Manager or HSES Advisor for additional requirements or to request a Hot Works Permit.

9. VEHICLES

The speed limit for all vehicles while on Site is 5km/h, which is walking pace.

Anyone found to be driving more than this speed or in an erratic manner may, in SFM's absolute discretion, be asked to immediately leave the Site or be permanently or temporarily banned from entering the Site.

Contractors must park their vehicles in a carpark nearest to their assigned boat bay. A maximum of 2 vehicles is permitted per boat bay. Only Contractor vehicles may be parked adjacent to working bays.

Customer and Customer Representative (including visitor) vehicles shall be parked in a designated bay by the main entrance / site office.

Customers and Contractors must ensure that any vehicle does not obstruct or come into contact with any of the boat stands in close proximity.

Vehicle movements will be in accordance with any SFM policies published from time to time.

10. FITNESS FOR WORK

Contractors and Contractor Representatives must ensure that at all times they are fit and capable of performing works. Alcohol and illicit drugs are strictly prohibited on Site.

If SFM reasonably believes that anyone is under the influence of alcohol or illicit drugs they will be required to leave the Site immediately.

11. CONDUCT YOURSELF APPROPRIATELY

Whilst on Site, we expect you to conduct yourself in an appropriate and respectful manner.

Aggressive or violent behaviours will not be tolerated, and offenders may be banned from Site permanently. Suspicious or violent activity will also be reported to the Police where appropriate.

12. FOLLOW ALL INSTRUCTIONS OF SFM PERSONNEL

SFM personnel will help ensure your safety, and that of others, whilst on Site.

Control of access to SFM Sites is SFM's responsibility and accordingly you must abide by the reasonable instructions of SFM personnel at all times in accordance with the Site Safety Rules and, if applicable, the relevant Customer or Contractor Terms and Conditions.

Any traffic cones or barricades on Site are not to be moved except with the permission of the SFM Operations Manager or HSES Advisor.

13. FIRST AID AND EMERGENCY MANAGEMENT

In the unlikely event of an emergency, please follow all instructions from SFM personnel, including any orders to evacuate the Site. Muster points are located at the main gates and are signposted. If first aid is required, please alert a SFM representative.

It is expected that Contractors carry relevant first aid / emergency response equipment and are able to provide first response for their own worker(s).

14. SMOKING ONLY ALLOWED IN DESIGNATED AREAS

Smoking is only permitted in designated smoking areas. Please ensure that all cigarette butts and any other related refuse are disposed of into appropriate bins. The rest of the Site is strictly non-smoking.

15. TOOLS AND EQUIPMENT MUST BE IN GOOD WORKING ORDER

Any tools or equipment brought on to Site must be in good working order. This includes ensuring that tool guards are in place. All power tools used for sanding/grinding/cutting must have suction (vacuum) hoses and an appropriate collector for the surface materials removed from the vessel.

Mechanical sanding, spray painting, welding, grinding and dirty work must be confined to your designated area and appropriate encapsulation and equipment for protecting surrounding structures including screens, tarps, drop sheets must be used at all times.

SFM takes no responsibility for lost, stolen or damaged tools or equipment while you are on an SFM Site.

16. ELECTRICAL EQUIPMENT – TESTING AND TAGGING

Any electrical equipment, including power tools and shore power leads, must be tested and tagged before being used on Site. On arrival, or at any time whilst on Site, your electrical equipment may be inspected by a SFM representative.

17. PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING (PPE)

Appropriate PPE, including high visibility clothing, must be worn at all times. Safety glasses and/or hearing protection are recommended for use within active working areas.

Contractors are responsible for ensuring that all their workers and personnel are wearing appropriate PPE depending on the works being undertaken at any given time.

18. FOOTWEAR

Enclosed shoes are to be worn at all times. The wearing of thongs, sandals or other open footwear, or being barefooted, is strictly prohibited.

We understand that you may take your shoes off whilst on board a vessel. However, on disembarking the vessel, enclosed footwear must be worn at all times. There are no exceptions to this rule.

19. HAZARDOUS CHEMICALS

Before you can bring or use any hazardous chemicals on Site, you will first need to provide a copy of the relevant Safety Data Sheet (SDS) to the SFM HSES Advisor and ensure that the SDS is readily accessible to any workers or other persons using that chemical.

Chemicals, waste oil and hydrocarbon contaminated materials and containers must be removed from the Site by the Contractor at the time of use.

Where you are undertaking tasks involving diesel or hazardous chemicals and there is a risk of spillage and/or seepage, appropriate bunding and/or containment measures must be used to contain any potential spill.

Any cost incurred by SFM associated with the management, clean up or disposal of hazardous chemicals associated with a vessel or workspace will be charged to the Customer accordingly.

20. MOBILE PLANT, CRANES AND FIXED PLANT

Only SFM representatives/SFM lifter operators are permitted to use the boat lifting cranes at any time. All persons not involved with the lifting of vessels shall remain at least 10 meters from the boat lifting cranes at all times during lifting operations.

Powered mobile plant may only be brought onto Site with prior SFM approval.

A gantry crane is available for hire in the Northport Main Shed for a charge by contacting the SFM Vessel Coordinators.

21. BOARDING LADDERS AND SCAFFOLDING

Boarding stairs up to a maximum of 3m will be made available at the Site once vessels are placed on the hard stand.

Where scaffolding is brought to Site by Customers or Contractors, it must meet all necessary standards and certifications and must only be erected, operated and managed by appropriately certified personnel. Customers or Contractors are to notify SFM prior to bringing scaffolding on Site and must provide SFM with records of compliance whenever reasonably requested by SFM from time to time.

Ladders or steps ladders shall not be brought to Site.

Scaffolding and scissor lifts are available for hire for a charge at each Site by contacting SFM.

22. VESSELS ON SFM HARDSTAND

Only SFM personnel are permitted to lift, move, block or stand vessels.

Boat cradles, stands, blocks, props or any other items used to stand and/or support your vessel on the hardstand are not to be moved or repositioned at any time by anyone except SFM personnel.

There must be no discharge of black & grey water, bilge or any other fluids from a vessel while the vessel is on the SFM hardstand.

No one is permitted to stay on their vessel whilst it is on the hardstand.

23. VESSELS IN FOR PLUMBING REPAIRS AT SFM FACILITIES

For any vessel that requires plumbing works to its black and/or grey water systems, the Customer or Customer Representative must ensure that lines and holding tanks have been discharged prior to arrival at SFM. The only exception will be where black and/or grey systems have blockages or are inoperable. Additional charges may apply where the appropriate discharge is not completed prior to arrival at an SFM Site.

Any discharge of black and/or grey water on the hardstand that is necessary for the purposes of conducting plumbing repairs must be made into appropriate intermediate bulk containers or be conducted through an approved external waste service provider.

24. REPORT ALL HAZARDS AND INCIDENTS

In the event that you identify a safety hazard, or in the event of a safety incident on Site, please make the situation safe and immediately notify the SFM General Manager or the HSES Advisor. Contact details are provided below.

25. REPORT ANY ENVIRONMENTAL ISSUES AND SPILLS

SFM operates in a sensitive environment and needs to ensure all steps are taken to protect it. All environmental issues, including spills, must be reported promptly to the SFM Operations Manager or the HSES Advisor.

Bins for various types of waste are provided throughout the Site. Please dispose of any rubbish/waste in appropriate bins and do not dispose of rubbish or waste in the ocean or storm water drains.

Spill Kits are also provided throughout the Sites which are to be used where a spill incident occurs. Use of these kits or any excessive waste/rubbish removal will be charged to the Customer as required.

26. CHILDREN

Any children attending Site must be supervised by an accompanying adult at all times. Children shall not be permitted to enter active contractor work areas on the Site.

27. PETS

Under no circumstances are any pets or other animals permitted at any SFM Site.

28. HOURS OF BUSINESS

Normal Hours of business are weekdays from 6.30am to 4:30pm. Both Sites are closed on weekends and public holidays.

No work is to be undertaken after hours or on weekends or public holidays unless prior SFM written approval is obtained.

Key Contacts on Site:

Name	Position	Mobile
Mitchell Buswell	General Manager	0417 865 824
Shane Sparkman	Yard Manager – Northport	0437 792 335
John Graham	Yard Manager – Henderson	0428 314 757
Jayden Wells	Operations Manager – Northport	0477 400 293
Rob Ker	HSES Advisor – Northport & Henderson	0484 310 602
	After Hours Emergency Contact	0477 208 864